

# BAYSIDE MEN'S SHED GROUP INC

## Minutes of Committee Meeting

Held at the Shed on Tuesday 27<sup>th</sup> November 2018

SUBJECT	DISCUSSION	ACTION
Present	John McMahon – President John McCarthy – Secretary Kevin Power – Treasurer Don McDonald            Alan Holiday            Ian Crothers Paul Crompton            David Hill                Alan Jones John Parkinson            Charlie Rosa             John Knight	
Apologies	Peter Ewers – Vice President Kevin Hilton	
Chair Person	John McMahon asked the Secretary, John McCarthy, to chair this meeting. John McCarthy accepted.  John McCarthy announced that Peter Ewers – Vice President was away interstate and had made it known that he would not be nominating for the VP position at the coming AGM.	Chairman to take note to the AGM

<p>Minutes of the Previous Meeting</p>	<p>The Chairman worked his way down matters contained on the previous minutes.</p> <p><b>Matters Arising:</b></p> <p>Projects:</p> <ul style="list-style-type: none"> <li>• There is a need to watch the size of requested projects. If these requests refer to large projects it ties members up for some time and are often a nuisance in the workings of the shed.</li> <li>• There appears to be an unusually high burden of responsibility on Peter Ewers. Not only in the preparation of projects but also his active involvement in bringing the project to fruition.</li> </ul> <p>Induction of New Members:</p> <ul style="list-style-type: none"> <li>• Report from David Hill and Charlie Rosa that inductions have taken place. Whilst the induction could be considered satisfactory the new Members will need to be watched for some time to see that they settle in and don't harm themselves or the equipment.</li> </ul> <p>Machine Inventory:</p> <ul style="list-style-type: none"> <li>• Kelvin Power reported that identification of the equipment was under way and when a completed listing was presented valuations would be applied and any adjustment to the value of these assets, would be undertaken in the Financial accounts.</li> </ul> <p>Social Events:</p> <ul style="list-style-type: none"> <li>• Apparently some Members had raised the matter of having additional social events. Following a discussion it was decided to increase the frequency of BBQs and support the Beaumaris Theatre by taking block bookings for their shows.</li> </ul> <p>Parking:</p> <ul style="list-style-type: none"> <li>• There have been no complaints from our street neighbours of late, however, pressure needs to be kept on the Members that the area immediately in front of the shed is to be kept clear at all times. There should be no parking on nature strips</li> </ul>	<p>Peter Ewers to assess and, in need, refer the matter to John Mc Mahon.</p> <p>David Wells volunteered to assist Peter with planning work and allotting members to assist.</p> <p>All Committee members to be involved post induction with emphasis on pointing out to the inductees the photos of "Go-To" members for assistance.</p> <p>Kelvin Power to follow through.</p> <p>Secretary to action.</p> <p>Secretary to reinforce these requirements when next there is a general notice being distributed.</p>
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	<p>around the Shed, except immediately adjacent to the Park. Parking at the rear of the Shed is allowed however, travel to and from the rear should be via the concrete pathway.</p> <p>Bayside City Council:</p> <ul style="list-style-type: none"> <li>• Invite the new CEO to morning tea early in 2019.</li> </ul> <p>Safety equipment:</p> <ul style="list-style-type: none"> <li>• There is a possibility that we are non-compliant through not wearing Safety Glasses, Face Masks and the correct footwear.</li> </ul> <p>Acceptance of Previous Minutes were proposed by Paul Crompton and Seconded by Charlie Rosa. Motion Carried.</p>	<p>John Knight to follow through</p> <p>Secretary to reinforce that these items of equipment should be worn, when next there is a notice being distributed and during Induction.</p>
<p>Projects</p>	<p>In the absence of Peter Ewers the Chairman reported that, as far as he knew, the only project that may proceed in near future was from the Olympic Avenue Kindergarten – a mud kitchen.</p>	<p>Peter Ewers and David Wells to follow through, as necessary.</p>

<p>2017/2018 Annual Financial Report</p>	<p>The Treasurer, Kelvin Power, tabled the Financial Report of the association, which comprises of the balance sheet as at 30 June 2018, the income statement, statement of changes in equity and statement of cash flows for the year then ended, and notes comprising a summary of significant accounting. He also tabled a letter concerning the Report from Peter Keenan, who has conducted a review. The Committee resolved that the Financial Report of the association in respect of the year ended 30 June 2018 be approved and adopted.</p>	<p>Treasurer to table at the AGM</p>
<p>Alteration to Rules to add Statement of Purpose</p>	<p>The Secretary confirmed that a Special Resolution altering the association's Rules is to be put to the Annual General Meeting. The proposed alteration, for the purpose of adding a Statement of Purpose to the Rules, is as follows:</p> <p><i>Bayside Men's Shed Inc. is a community-based, non-profit, non-commercial organisation, run by men for men. The purpose is to advance the well-being and health of members and encourage social inclusion by sharing time, swapping yarns, exchanging ideas and being creative. Men are able to work on meaningful projects of their own choosing, at their own pace, in their own time, in the company and with support of other men.</i></p> <p>The Secretary confirmed that notice of the resolution had been given to members. The Committee resolved that this Special Resolution be put to members at the AGM.</p>	<p>Secretary to take to the AGM</p>

<p>Other Business</p>	<p><b>Metal Work Area:</b>  There was a general discussion about the Metal Work area. It was thought that the layout could be improved to create more space. John McMahon and John Parkinson are to discuss the matter with the present users and there is to be a trial for 3 months to ascertain the effectiveness or otherwise, of the changes.</p> <p><b>Shed North West corner Double Door area:</b>  This area is messy and needs to be brought up to standard.</p> <p><b>Lending of Equipment:</b>  Following a general discussion a majority vote of the Committee was to allow overnight borrowings to continue. Items MUST be returned by the commencement of next Shed Session. Charlie Rosa suggested that a "Borrowing Book" be commenced where a borrower can list the item(s) borrowed against the date and time and this entry is counter signed by a Committee member. The book is to be further signed when the items are returned to the Shed.</p> <p><b>Internet:</b>  A member requested installation of the internet into the Shed. His reason for doing so was that reception for his mobile telephone was bad in the area in which the Shed is located. Following a discussion it was decided to review the matter when the NBN was available at the Shed.</p>	<p>John McMahon and John Parkinson to follow through.</p> <p>John Parkinson to review and effect any necessary changes.</p> <p>Charlie Rosa to initiate Borrowing Book.  David Hill to explain the new borrowing system, when next there is a general notice being distributed and during Induction process.</p>
<p>Next Meeting</p>	<p>To be advised through the incoming 2018/2019 Committee.</p>	<p>Secretary to Action.</p>