

BAYSIDE MEN'S SHED GROUP Inc

MINUTES OF COMMITTEE MEETING

Held 4 February 2025 at 0830 in Shed Meeting Room

Subject	Discussion	Action
Present:	<p>John McCarthy (JMcC) – <i>President</i> David Wells (DW) – <i>Vice President</i> David Hill (DH) – <i>Secretary</i> John Flint (JF) – <i>Treasurer</i> John McMahon (JMcM) Don McDonald (DMcD), Alan Holliday (AH), Drew Mounter (DM), Paul Crompton (PC), Charlie Rosa (CR), Mike Love (ML), Paul Langley (PL),</p> <p>Meeting Chairman: JMcC Meeting Minutes: DH</p>	Noted
Apologies:	Rob Carseldine (RC), Rob Kipp (RK)	Noted
Shed Safety Committee :	<p>Reminder that this agenda item is for POLICY & PROCEDURES only.</p> <ul style="list-style-type: none"> • Due to potential overcrowding in Workshop, DM to lead review of bench / equipment space layout assisted by CR, DW (+ others). This will take place when Machine Room extensions complete. New members will be encouraged to do Wednesday or Friday. • With all Committee members now being available for standby Shed Session Leader responsibilities, a draft document '<i>Shed Session Leader Typical Tasks</i>' was distributed. Comments agreed. Document to be updated and redistributed for reference. • A new note book '<i>Shed Daily Safety Review</i>' will be created for use by Shed Session Leader to record Safety Issues at daily morning tea meeting. <p>Action acceptance moved by DW and Seconded by AH .</p>	<p style="text-align: center;">Noted</p> <p style="text-align: center;">Attached</p> <p style="text-align: center;">Noted Action Secretary</p> <p style="text-align: center;">Motion Carried</p>
Minutes of Previous Meeting:	<p>The Minutes of the Previous Meeting (issued to Committee prior to meeting) were tabled "As-Read".</p> <p>It was proposed that the minutes were a true and correct record of the proceedings of the previous meeting.</p> <p>Motion to accept previous meeting minutes moved by PC Seconded by DMcD .</p>	<p style="text-align: center;">Noted</p> <p style="text-align: center;">Motion Carried</p>

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<p>Minutes of Previous Meeting (cont.):</p>	<p>Matters Arising from previous meeting:</p> <ol style="list-style-type: none"> 1. Update on BMS Extending Machine Room (DH): <ul style="list-style-type: none"> • Painting completed. • Architraves reinstalled. • Opaque film to be installed on windows • Bench / tiles above HW service near sink to be tidied up. • Dust Extraction duct mods to be reviewed by when new equip layout sorted. 2. Review of outcomes of All-Hands Meeting (DH): <ul style="list-style-type: none"> • No specific progress on 5 of the 6 SIG that indicated an interest to proceed. • Wheels commencing to turn for the proposed pick up of infirm members. 3. Update on CNC Special Interest group (AH): <ul style="list-style-type: none"> • LEAD CNC V3 purchased, delivered and being assembled by AH. • Preferred location of CNC is in Bonanza Rd bldg, at east end of (extended) Machine Room. • Table for CNC constructed from heavy table FONS, modified and painted. <li style="text-align: center;">Proposal for ~\$400 for 1.5kW Water Cooled Spindle to upgrade 400W spindle originally ordered. Unanimously approved by Committee. 4. Modification to BMS Code of Conduct covering wilful /reckless damage to Shed equipment : <ul style="list-style-type: none"> • Committee agreed to update <i>BMC Code of Conduct</i> highlighting that : <ul style="list-style-type: none"> • Members have a responsibility of care for the Sheds equipment, and , • Members may be asked to replace equipment they have damaged. • Draft document reviewed – 2 additions made. • Unanimously Agreed by Committee. <li style="text-align: center;">Motion to accept Matters Arising moved by ML , Seconded by JMcc . 	<p style="text-align: center;">Noted</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;">Motion Carried</p> <p style="text-align: center;">Updated BMS Code of Conduct attached</p> <p style="text-align: center;">Noted</p> <p style="text-align: center;">Motion Carried</p>
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New Business:	<p>1. Proposed Victoria Golf Club 'Tee Marker' project (PC):</p> <ul style="list-style-type: none"> • BMS has been invited to undertake a project to make 110x Tee Markers. • The Tee Marker 'plates' are created by laser engraving aluminium (approx. 80x80) on a wood mounting block (approx. 250 high). • It is proposed that subject to VGC approving our quote, BMS acquire a laser cutter/engraver upgrade for CNC originally planned for 2026. The project will fund the cost of proposed CNC laser upgrade. <p style="text-align: center;">Motion to approve proposed upgrade moved by JMcC seconded by AH.</p> <ul style="list-style-type: none"> • Project costing to be prepared for VGC consideration on this basis. <p>2. Proposed <u>Christmas Lunch in July</u> (DMcD):</p> <ul style="list-style-type: none"> • Proposal put to committee that we consider holding 'Christmas in July' Luncheon. • Committee agrees that DMcD make investigations of potential venue • As a supported social activity 25% of cost would be covered by BMS. • Members will be surveyed to ascertain level of interest. <p>3. Proposed visit to JAYCO RV Factory in Dandenong (DH):</p> <ul style="list-style-type: none"> • One of our members (JD) asked for this to be considered by the Committee based on excellent feedback from others that have done the tour. • Committee agreed that this is potentially a great idea. • Requested the Secretary to contact JAYCO for full info. 	<p>Noted</p> <p>Noted</p> <p>Motion Carried</p> <p>Noted</p> <p>Action DMcD Action Secretary</p> <p>Action Secretary</p>
Meeting Closed:	Meeting closed 1010	Noted
Next Meeting:	Tuesday 6 May 2025.	Action Secretary

BMS Shed Session Leader 'Punch List':

- **Open Wells Rd Building for business:**
 - Turn on lights in power cabinet (no alarm to do)
 - Put out the "SHED OPEN" sign
 - Walk around inside and check for intrusions, broken windows, etc.
 - Set up Sign-In book for the day.
 - Check that the tablet device is operational (wake from sleep mode)
 - Put up the blind in kitchen and turn on the light
 - Fill the electric jugs and set to boil.
 - Turn on light in Mens Toilet
 - Turn on heating / cooling as required
 - Open Back Door and put out the mat.
- **Walk across to the Bonanza Rd Building:**
 - Check for intrusions / rubbish left around the buildings
 - Check the enclosed garden area is OK
- **Open Bonanza Rd Building for business, including :**
 - Turn off Alarm.
 - Walk to Bonanza Rd end checking for intrusions, etc.
 - Turn on Heating / Fans as required.
 - Open the Tool Room door
 - Turn on the high level micro dust exhaust fan (switch near Tool Room door handle)
 - Continue walk through building checking rooms for intrusions
 - Put on HIGH VIZ VEST
 - Turn on lights in paint room, back store, toilets, machine room
 - Tension JET Band Saw Blade
 - Turn on Sawdust extraction system
- **Oversee activities and safety in both Bonanza Rd and Wells Buildings :**
 - Maintain oversight of activities at all times.
 - Be fully conversant of Safety Code of Conduct and Emergency Procedures.
 - Act as leader in any incident and be able to contact emergency services if required.
- **Morning Tea at 1000:**
 - Check that morning Tea rostered person is present and doing job....
 - (**Otherwise**) if necessary, set up morning tea chairs, and tea/coffee biscuits etc, etc
 - Run morning tea meeting -
 - Safety Moment and review
 - Advise any Shed relevant news.
 - Encourage input / discussion by members.
 - Ensure that morning tea is cleaned up appropriately and dishwasher turned on
 - floor vacuumed.
 - Lock Wells Rd **inside Foyer door** and ensure remote door bell is positioned in the Foyer.
- **Shed Activities :**
 - Ensure members wear safety glasses in Bonanza Rd bldg and hearing protection at heavy equipment as per Shed Code of Conduct.
 - Provide guidance to members needing assistance on work- redirect to an appropriate "Go-To" person if needed.
 - Be aware of poor work practices or equipment being misused by members and provide member with guidance.
 - Review any equipment maintenance situation with member and try to resolve.
 - 'Flag-Out' any broken equipment and log issues in Maintenance Book.
 - Manage requests for equipment loan – document IN/OUT in Equipment Loan Book.

BMS Shed Session Leader 'Punch List':

- **Dealing with Shed Visitors:**
 - **If entering Bonanza Rd bldg.** ensure visitors use PPE –esp safety glasses-
 - NO sandals, loose shirts, neck items, etc inside Bonanza Rd bldg
 - UNLESS YOU ARE ABSOLUTELY SURE, do not give more than general info on Shed.
 - Refer them to and give the ***Shed Information Sheet*** on table in Wells Rd foyer
 - It has contact details for membership / other business enquiries
 - Drew M for membership
 - David W for potential projects
 - David H for general enquiries
 - DO NOT promise they can join as this MAY NOT be correct.

- **Closing Bonanza Rd building :**
 - Initiate members clearing their Work Bench, packing up Work-In-Progress, putting tools away, and cleaning waste materials into appropriate bins.
 - Initiate members cleaning up general work rooms.
 - Turn off airborne micro dust exhaust system and equipment dust extraction system.
 - UN-Tension JET Band Saw Blade.
 - Turn off the Sawdust Extraction System
 - Check that Bonanza Rd door and driveway door are locked
 - Ensure TOOL ROOM is locked
 - Ensure Lights OFF (main room, paint room, store room, toilet, machine room, etc)
 - Ensure Heaters / Fans are off
 - Turn off all equipment power points.
 - Check men's toilet is not running !
 - Turn ON alarm and LOCK Door

- **Walk across to the Wells Rd Building**
 - Check for anything left around outside the buildings
 - Check the enclosed garden area is locked
 - Check the caged areas behind Bonanza Rd is and Wells Rd bldgs. are locked

- **Closing Wells Rd Building :**
 - Bring in the mat
 - Check back door is locked.
 - Walk around inside and check all is secure
 - Ensure kitchen is clean and tidy, and blind is down
 - Check dishwasher has/is running and correct sign on door (clean)
 - Ensure Office door is locked.
 - Ensure blinds are down in Library, Office, Meeting Room and Kitchen.
 - Check lights are off in Tool Room, Store Room, First Aid Room, Toilets, Machine Room, Kitchen, Office, Library, meeting Room.
 - Check air-conditioning is OFF .
 - Check security of all external exit doors and windows.
 - Turn OFF lights in Mens and Ladies Toilets
 - In foyer, BRING IN "OPEN" sign, Turn off lights, Exit and secure front door.

- **Weekly Tasks:**
 - On Thursday ensure rubbish bins are put for both Bonanza Rd and Wells Rd buildings
 - On Thursday check sawdust level in hopper and put out bin if needed

BAYSIDE MEN'S SHED GROUP INC

Code of Conduct - Rules of Operation

PURPOSE:

Bayside Men's Shed Group Inc. (BMS, Shed) is a community-based, not-for-profit, non-commercial organisation, run by men for men. The association is established to be a charity whose purpose is to advance the health and wellbeing of men by giving them a safe place to make friends, talk, access health information and share meaningful activities in the company and with support of other men.

Many of our members have reached retirement but now find that they can usefully fill only part of their day. They miss the stimulation and friendships they had in their working life. The Shed can provide them with that missing purpose, through meaningful activities, projects to participate, the company of likeminded men, and development of new friendships.

VALUES:

The underlying principles of the Shed are

- Integrity
- Fairness
- Responsibility and
- Respect and Care for others

All members are expected to apply these values when at the Shed.

MEMBERSHIP:

New Membership

- Membership is open to men from all walks of life and backgrounds.
- Members must be over 18 years of age.
- Members using the Shed Workshop must be of such physical and mental capacity as to be able to work safely and unsupervised around others in a high risk environment.
- Members using the Quiet Activities Area must be physically and mentally capable of using the facilities safely and unsupervised. There are no support services provided.

Occasionally Shed operational constraints may make it necessary to limit new members. At those times a New Member Waiting List is formed. Prospective new members will be made aware if/when this situation exists.

Life Membership

To qualify for Life Membership, candidates should have given long and exceptionally meritorious service to the Shed.

Any financial member may nominate another member for Life Membership. Nominations to the Committee must be in writing, containing the supporting facts and have the written endorsement of at least three Committee members.

Nominations will be received and reviewed by the Committee at one of its regular Meetings where they will be put to a vote. Nominations for Life Membership will require the support of at least 75% of the full Committee to be accepted.

The benefits of Life Membership are:

- Certificate
- Complimentary Annual BMS Membership (including insurance) for life.

In exceptional circumstances BMS Life Membership may be rescinded by a vote of at least 75% of the full committee.

SHED MANAGEMENT:

BMS is managed by a Committee of Management. The Committee and office bearers are elected by BMS members at the Annual General Meeting. All financial members are welcome to participate in this meeting.

The Committee meets a minimum of three other times during year. The conduct and aims of operation are generally consistent with those of Australian Men's Shed Association (AMSA) and Victorian Men's Shed Association (VMSA).

All Committee members are identified on their individual name tag and welcome the opportunity to discuss any matter with members.

ACTIVITIES:

Shed activities take place in adjacent buildings in Wells Rd and Bonanza Rd Beaumaris.

- The **WELLS RD BUILDING** is our Shed Front Door. In this building you will find the Sign-In desk, Shed Office, Meeting Room, as well as kitchen and facilities such as the lounge area with large TV, a library, and computers with internet. It is the space for the quieter pursuits. Activities currently available include cards, board games, chess, darts, and billiards/pool.
- The **BONANZA RD BUILDING** is our workshop for wood work and metal work activities. It has an extensive range of hand tools, power tools and fixed large equipment. There is a high level micro air particle exhaust system as well as a sawdust collection/extraction system fitted to major fixed equipment.

The range of activities is driven by sustainable member demand, and subject to availability of skilled leaders and the requisite space / equipment.

OPEN HOURS :

The normal Shed opening sessions are currently:-

Monday:	9:00am - 1:00pm
Tuesday:	9:00am - 1:00pm
Wednesday:	9:00am - 1:00pm
Thursday:	9:00am - 4:00pm
Friday:	9:00am - 1:00pm

The Shed is CLOSED on days that are Victorian State Public Holidays and the days between Boxing Day and New Year's Day. A calendar of the CLOSED days is distributed to members each year, displayed at Shed, and on BMS web site.

FEES :

There are three types of fees payable:

- **NEW MEMBER JOINING FEE:**
currently \$10.00, paid at the time of joining.
- **ANNUAL MEMBERSHIP FEE:**
currently \$49.00, paid at time of joining, then due annually on first day of March. The major component of this fee is insurance covering members whilst at the Shed and undertaking Shed activities. For information on the insurance policy refer to Shed website.
- **WEEKLY ATTENDANCE FEE:**
currently \$5.00, paid on the first day of attendance in each week. This fee covers costs associated with refreshments and incidental consumables used in day-to-day Shed operations.

HEALTH & SAFETY:

Safety is the responsibility of all members. Members must apply safe work practices and maintain a safe working environment both for themselves and other members.

We aim to ensure that all members have a happy and fulfilling experience at the Shed and leave without sustaining any injury.

Health and Safety signs are located at the entrance to and within the Shed buildings. All members are expected to comply with these safety signs and BMS safety standards at all times whilst at the Shed.

Sections of the Shed have activities/machines that are potentially dangerous and may cause serious injury to the user and others if incorrectly utilised. All members must READ and UNDERSTAND ALL NOTICES about use and maintenance of equipment. If Notice is not understood the members should ask the Shed Session Leader or a Committee Member for clarification.

Where members are unfamiliar with the operation of equipment they must seek guidance from the Shed Session Leader or one of the designated “Go-To People” for whose names are displayed on membership chart in the Wells Rd Members Notice Board.

First Aid

The Shed DOES NOT provide trained First Aiders at Shed sessions. Ambulance should be called (000) for anything other than a minor injury.

From time to time, members who have had First Aid or medical training may be present. Those members have a Red Cross symbol on their name tag and are identified on the membership photo chart in the Wells Rd Notice Board. Their presence and the relevance of skills is not guaranteed.

First Aid Kits and defibrillators are located in both Shed buildings: Wells Rd bldg in main room near kitchen, Bonanza Rd bldg in main room near toilets.

For minor injuries a First Aid Room is located at the front of the Bonanza Rd bldg. and has: First Aid Kit, Emergency Contact Lists and Incident Register.

If you are injured seek assistance from another member and ensure any incident is entered in the Incident Register.

Basic first aid and defibrillator information sessions are conducted at the shed. Members are encouraged to attend.

Fire

In case of a fire, Fire Services should be called (000) for anything other than a very minor incident.

Shed emergency procedures must be adhered to. Follow direction of Shed Session leader. If directed, assemble at the designated area in park adjacent to the Shed buildings (see evacuation chart).

Induction & Training

It is important that we integrate all new members into our organisation. We want them to understand the operations of the Shed, the various equipment and facilities, are able to safely establish new friendships, and ultimately become part of the Shed social fabric.

All new Shed Members are required to participate in the BMS Induction Program. The program comprises two parts:

INDUCTION PART 1:

Covers Shed Overview and General Shed Health and Safety awareness.

ALL members must complete Induction Part 1.

Members completing PART 1 have a WHITE rectangle on their name tag.

INDUCTION PART 2:

Covers specific Workshop large fixed equipment. Members wanting to use the large fixed equipment in the Workshop MUST successfully complete Induction Part 2. Following completion of Part 2, members are required to get approval to operate each specific item of large fixed equipment.

Members successfully completing PART 2 have a BLUE rectangle on their name tag.

NOTES :

- Members wishing to only participate in Quiet Activities are not required to participate in Induction Part 2. They are restricted to HAND TOOLS in Workshop.
- Successful completion of Induction Part 2 induction DOES NOT enable total access to ALL Workshop equipment as some equipment involves a significantly higher set of skills and training. This restricted equipment is only operated by the 'Named Users' for that specific equipment. Equipment currently on the "Named User" list comprises: wood lathe, metal lathe, table router. The 'Named User' list is displayed near the particular equipment.
- If you wish to become a 'Named User' for particular equipment, please discuss with the Session Leader who will initiate the process.

TRAINING:

BMS is unable to provide training. We do not have any certified trainers. We do not offer training courses.

From time-to-time external trainers may be hired in to conduct training on a specific topic. This is not a regularly occurrence.

SHED OPERATIONS:

A Committee Member (Session Leader) is assigned to each Shed open session and is designated as 'Shed Session Leader'. Members must comply with his directions.

Members are required to sign the Attendance Book (on desk in Wells Rd building foyer) on first entering the Shed and to sign out when leaving the Shed.

Members are asked NOT TO ATTEND SHED if they are suffering from sniffles, cold, coughs, flu or any other infections disease.

From time-to-time the Committee may limit attendance at particular Shed sessions due to work space limitations/overcrowding/safety concerns.

Workshop Personal Safety Equipment

The wearing of Safety Glasses and Hearing Protection is mandatory for ALL members and visitors entering the Workshop.

Safety glasses, hearing protection and dust masks are available for visitors. Members should acquire a personal set of Safety Glasses and Hearing Protection for their use in Workshop.

Safety Glasses must be worn at all times in the Workshop. Hearing Protection is mandatory while using powered equipment in the Workshop and highly recommended at all other times.

Clothing suitable for industrial work environment (not loose or lightweight) must be worn while working in the Shed Workshop.

Robust footwear (not sandals/thongs) must be worn while working in the Shed Workshop.

General Workshop Practices

A minimum of two members must be present whenever Workshop equipment such as table saw, band saw, drop saw, router, jointer/plane and lathes are being used.

All working areas must be kept tidy and safe whilst in use, and when finished with, cleaned and made ready for use by other members.

All equipment taken from store/racks/cupboard must be returned to the same store/rack/cupboard in a clean and ready state for use by other members.

At the end of each session, attending members are expected to assist with general sweeping, cleaning and tidying.

Workshop Tools, Machinery & Equipment

All tools, machinery and equipment are the property of BMS.

After use, machines must be cleaned and returned to its default condition, eg:

- blades returned to vertical
- tables to level
- chuck keys removed
- angle guides to zero
- cutters/drills removed
- equipment powered off.

In the event that a machine/equipment is damaged or needs maintenance the Shed Session Leader or a Committee Member must be advised ASAP and details be entered into the Maintenance Log Book. If needed, equipment is 'Tagged-Out'.

Projects

From time-to-time, BMS undertakes projects for the benefit of the local community or the Shed itself. These jobs are usually on basis of material costs only. Members are expected to volunteer to assist in these community projects from time-to-time. BMS does not contract for outside work.

Borrowing Workshop Tools

All Shed Tools are primarily for use by members at the Shed. Workshop Tools may be borrowed for personal use as long as they are returned BY THE COMMENCEMENT of the NEXT Shed Session.

Details of the loan must be entered in the "Equipment Loan Book" and signed off by a Committee Member. On return, tools must be inspected before being signed back in by a Committee Member. Any tools returned damaged or excessively worn must be repaired/made good by the borrower.

Workshop Materials Supply and Management

- **Timber**

In general, stock material has been donated or purchased by the shed. This material is for use on small personal projects or for use on community projects. It is not intended for use on major projects. Members are expected to provide the material for their own significant/major projects.

If a member's material/work needs to be stored, a strip of masking tape clearly marked with the member's name and date must be attached. To maximize rack space availability, material must not be stored longer than 2 months. Materials marked with a member's name must not be used by another member without reference to the named member.

- **Fixings – Screws, Nails, Nuts, Bolts etc.**

These items are for general use. However, where considerable quantities are required, members should provide their own supplies.

- **Other – Paint, Varnish, Glue etc.**

These items are provided by the shed. Where members have a special need it is expected that they provide their own supplies.

Glue bottle nozzles are to be kept clean using hot water.

Other Interest Groups

Not everyone likes woodwork!!!

Members with a common interest in a particular activity have got together and formed a number of interest groups.

Current groups are for:-

- card playing (Five Hundred)
- art (water colors, pencil, etc)
- gardening ,
- snooker/pool,
- 3D Printing.
- home brewing

These different groups meet regularly to get involved in 'their thing'. Refer to the notice board in Wells Rd bldg table for Coordinators name / contact details, meeting days, etc.

If there is a particular interest you think others might enjoy, contact one of the Committee and they will assist you through evaluation and the setup process.

CONDUCT:

Members must comply with BMS 'Code of Conduct –Rules of Operation' (this document as updated) at all times and respect the facilities provided by Bayside Men's Shed Group Inc.

It is expected that Members will take responsibility and care for the Shed's property / equipment. Should a member be found to have willfully or recklessly damaged Shed property / equipment, they may be required to pay to replace equipment or rectify damage.

Any member conducting themselves inappropriately, not complying with the Shed values, or refusing to take reasonable direction from the Shed Session Leader or the Shed Committee, may have their membership suspended for a period of one month.

In extreme situations a Members membership may be cancelled by a majority vote of the Shed Committee.

Membership fees will not be refunded for any period of membership suspension or membership cancellation.

AFFILIATIONS:

Bayside Men's Shed Inc. (BMS) is affiliated with the Victorian Men's Shed Association (VMSA) and the Australian Men's Shed Association (AMSA).

BMS is an Incorporated Association, registered under the Act, and has adopted the Incorporated Associations' Rules. The rules are available on BMS web site.

Treasurer's Report February 2025

1) DISBURSEMENTS for the period December 2024 to January 30 2025

a) I propose that the committee approves these disbursements.

2) BENDIGO BANK

a) **TOTAL CASH ASSETS \$ 28,804.55 less known commitments \$212.20** decrease from last meeting.

b) **Transaction account as at Saturday 30th January 2025 \$6,065.40**

c) **Term deposits - \$22,512.67** As they mature, we will look at best interest rate options.

i) Increasing each by \$1,000 as each matures – another 14th Feb 2025. As at 30 Jan 2025 12 month rate is 4.00%

ii) Interest rate expectations vary presently, hard to separate the politics (USA & Aust) from overwhelming desire of mortgage holders to lower rates versus leading economists arguments to hold at present rates until unemployment rates rise.

iii) (MYOB 1-1113) \$6,169.61 due 12th Aug 2025 @ 4.75%;

iv) (MYOB 1-1114) \$5,105.08 due 12th April 2025 @4.75%;

v) (MYOB 1-1115) \$6,237.64 due 12th October 2025 @4.65%;

vi) (MYOB 1-1116) \$5,000 @ 4.75% due 14th Feb 2025; I would propose then rolling this \$ 5,237.50 for 12 months plus another \$1,000 at the present rate of 4.00%.

3) **XERO conversion** is underway. Currently running both MYOB and Xero until total familiarity reached.

4) Other significant updates

- **Christmas luncheon** Collections \$2,885 Costs \$5,126 **BMS Subsidy \$2,231**
- **Cash Box** sign in monies - monitoring indicates unders and overs to written records, but happy with the results.
- **My apologies for the May Committee meeting as I'll be away in Queensland and Mauritius.**
- Of interest in latest AMSA newsletter are three points. Baxter Mens Shed - Apply for grants to replace oldest systems.

John Flint

Treasurer

31st January 2025

Banking report for period 1 Dec 2024 to 30 Jan 2025**Deposits during period**

1/12/2024	2.94	Payment Received Square Australia Pty 584533002
2/12/2024	2.94	DIRECT CREDIT SQUARE AU PTY LT 0365080530
3/12/2024	34.3	DIRECT CREDIT SQUARE AU PTY LT 0365456707
3/12/2024	35	Osko Payment Received Xmas party B Sloan MARY-LOUISE VAN DYK 585580541
4/12/2024	29.4	DIRECT CREDIT SQUARE AU PTY LT 0365812057
5/12/2024	9.8	DIRECT CREDIT SQUARE AU PTY LT 0366202675
6/12/2024	31.38	DIRECT CREDIT SQUARE AU PTY LT 0366541500
6/12/2024	35	Payment Received Pat Cullin to Christmas Dinne> PATRICK CULLIN 587627390
7/12/2024	35	Osko Payment Received Bruce Fraser 587873770
7/12/2024	78.47	Payment Received Square Australia Pty 588021976
9/12/2024	5	Osko Payment Received John Flint John Ross Flint 588693098
9/12/2024	331.05	DEPOSIT - CASH
10/12/2024	29.4	DIRECT CREDIT SQUARE AU PTY LT 0367249515
11/12/2024	49.15	DIRECT CREDIT SQUARE AU PTY LT 0367593360
11/12/2024	100	Osko Payment Received Xmas raffle cash John Ross Flint 590065995
12/12/2024	24.6	DIRECT CREDIT SQUARE AU PTY LT 0368007930
12/12/2024	60	Osko Payment Received John Ross Flint 590747445
12/12/2024	279	DEPOSIT - CASH RAFFLE WEEKLY PIE
13/12/2024	31.37	DIRECT CREDIT SQUARE AU PTY LT 0368363863
14/12/2024	4.9	Payment Received Square Australia Pty 591864912
17/12/2024	44.1	DIRECT CREDIT SQUARE AU PTY LT 0369187105
18/12/2024	19.6	DIRECT CREDIT SQUARE AU PTY LT 0369556715
19/12/2024	4.9	DIRECT CREDIT SQUARE AU PTY LT 0369978457
20/12/2024	2.94	DIRECT CREDIT SQUARE AU PTY LT 0370418970
21/12/2024	9.8	Payment Received Square Australia Pty 595872848
24/12/2024	42.14	DIRECT CREDIT SQUARE AU PTY LT 0371371461
24/12/2024	117	DEPOSIT - CASH WEEKLIES PIES 5
27/12/2024	9.8	DIRECT CREDIT SQUARE AU PTY LT 0372000533
27/12/2024	200	Osko Payment Received Iain Garvin 598571896
2/01/2025	5	Osko Payment Received John Ross Flint 601353565
2/01/2025	63.8	DEPOSIT - CASH WEEKLIES & PIES
2/01/2025	500	Osko Payment Received SUTANTER KAUR WANDER 601451534
3/01/2025	25.5	DIRECT CREDIT SQUARE AU PTY LT 0373673341
4/01/2025	4.9	Payment Received Square Australia Pty 602544181
6/01/2025	5	Osko Payment Received 6 Jan John Ross Flint 603169087
7/01/2025	19.6	DIRECT CREDIT SQUARE AU PTY LT 0374309642
8/01/2025	19.6	DIRECT CREDIT SQUARE AU PTY LT 0374632354
9/01/2025	19.6	DIRECT CREDIT SQUARE AU PTY LT 0375011634
9/01/2025	30	Osko Payment Received Drilling of Stringers for Pet> MR PETER THOMAS CUMM 604
9/01/2025	102.6	DEPOSIT - CASH WEEKLIES PIES
10/01/2025	28.43	DIRECT CREDIT SQUARE AU PTY LT 0375321643
11/01/2025	19.62	Payment Received Square Australia Pty 606001778
13/01/2025	5	Osko Payment Received John Ross Flint 606652980
14/01/2025	22.55	DIRECT CREDIT SQUARE AU PTY LT 0376003844
15/01/2025	4.9	DIRECT CREDIT SQUARE AU PTY LT 0376389237
16/01/2025	14.7	DIRECT CREDIT SQUARE AU PTY LT 0376800516
16/01/2025	113.9	DEPOSIT - CASH WEEKLIES PIES
17/01/2025	18.64	DIRECT CREDIT SQUARE AU PTY LT 0377126949
18/01/2025	4.9	Payment Received Square Australia Pty 609664140
18/01/2025	600	Osko Payment Received Side table MRS NOLA KATELIS 609744246
20/01/2025	5	DIRECT CREDIT BREWSTER 0377531486 brewster monday
20/01/2025	5	Osko Payment Received John Ross Flint 610316882
21/01/2025	24.5	DIRECT CREDIT SQUARE AU PTY LT 0377824425
22/01/2025	14.7	DIRECT CREDIT SQUARE AU PTY LT 0378151218
23/01/2025	14.7	DIRECT CREDIT SQUARE AU PTY LT 0378574835
24/01/2025	18.63	DIRECT CREDIT SQUARE AU PTY LT 0378907747
29/01/2025	4.9	DIRECT CREDIT SQUARE AU PTY LT 0379825366
30/01/2025	9.8	DIRECT CREDIT SQUARE AU PTY LT 0380214047

Banking report for period 1 Dec 2024 to 30 Jan 2025**Payments for period - for Committee Approval**

1/12/2024	\$	0.60	TRANSACTION FEES CHARGED TRANSACTION FEES CHARGED 11/24
1/12/2024	\$	10.00	Osko Payment Sent Ice Bunnings BBQ RJ Carseldine 584278869
1/12/2024	\$	74.00	Osko Payment Sent Bunnings BBQ Alan Holliday 584278606
1/12/2024	\$	130.51	Osko Payment Sent Aldi refreshments P I CROMPTON 584279152
2/12/2024	\$	4,319.15	Osko Payment Sent Building work Bonanza road Built by Finesse 584776685
5/12/2024	\$	431.00	Osko Payment Sent Sherwood router 1800w variabl> Timbercon 586773418
10/12/2024	\$	21.00	E-BANKING TRANSFER 0419170707 BELONG INTERNET 00237587331201
11/12/2024	\$	37.94	Osko Payment Sent Amazon CNC machine parts Alan Holliday 590088368
11/12/2024	\$	62.70	Osko Payment Sent Bayside Mens Shed polo shirt Hooded Life 590084123
11/12/2024	\$	70.02	Osko Payment Sent ALDI dishwash UHT milk P I CROMPTON 590085272
11/12/2024	\$	248.41	PAY ANYONE WBC275453 Xmas raffle 0186006994David Well
11/12/2024	\$	271.99	Osko Payment Sent Bunnings trim router o/w book Luciano Rosa 590086272
20/12/2024	\$	4,200.00	Osko Payment Sent Bayside Mens Shed 10Dec2024 Sandringham Football 59473730
31/12/2024	\$	30.45	Osko Payment Sent Sandringham Regis job Jim Scott 600406134
31/12/2024	\$	30.99	Osko Payment Sent Costco pies Luciano Rosa 600403734
31/12/2024	\$	87.82	Osko Payment Sent ALDI cake biscuits P I CROMPTON 600403258
31/12/2024	\$	1,127.50	Osko Payment Sent Bayside Mens Shed plastering > R B Humphreys 600470895
31/12/2024	\$	3,015.44	Osko Payment Sent Bayside Mens Shed Group Inc o> Maker Store 600352983
1/01/2025			TRANSACTION FEES CHARGED TRANSACTION FEES CHARGED 12/24
4/01/2025	\$	49.68	Osko Payment Sent Bunnings & Reece garden water> Mike Love 601664026
4/01/2025	\$	63.00	Osko Payment Sent Bayside Mens Shed Ace Saw Service P/L 601663382
7/01/2025	\$	528.00	Osko Payment Sent Bayside Mens Shed Kurt Bailey 603841039
9/01/2025	\$	39.27	Osko Payment Sent Reece plumbing garden taps John Baldock 604771551
10/01/2025	\$	21.00	E-BANKING TRANSFER 0419170707 BELONG INTERNET 00237587331201
13/01/2025	\$	27.90	Osko Payment Sent Timbercon bush Luciano Rosa 606829372
13/01/2025	\$	32.99	Osko Payment Sent Costco pies Luciano Rosa 606827764
13/01/2025	\$	179.00	E-BANKING TRANSFER 0456578053 Microsoft 365 annu 00237587331201
24/01/2025	\$	15.00	Osko Payment Sent Freight from Timbercon Luciano Rosa 612598106
24/01/2025	\$	31.50	Osko Payment Sent Bayside Mens Shed band saw bl> Ace Saw Service P/L 61259887

FACILITIES SUB-COMMITTEE REPORT

04 February 2025

Convener: Rob Carseldine

Members: David Hill, John McCarthy, Gary Kyriacou

Activity-

Item :	Topic:	Discussion :	Status:
1	Internal modifications to Bonanza Rd building	Work is proceeding.	This is a separate agenda item for Committee.
2	Keys	One of each Salto and Abloy keys are missing despite searching. New keys have been requested from Council to provide a full set for all 14 Committee members.	Waiting on Council action.
3	Blocked guttering Wells Rd. building	The east side guttering has been blocked by litter from the overhanging tree. Cleaning has been requested.	Council work request issued, waiting on contractor.
4	Wells Rd building East side downpipe and rain head.	The downpipe to the rain head appears to be tilted upwards, impeding flow and likely contributing to blockages. We have requested inspection and correction if needed.	A work request has been issued within Council. We await outcome.
5	Bonanza building flooding during heavy rain.	Minor flooding has occurred twice in a several months. Council have been notified, and we have requested inspection and cleaning of the stormwater drain on South side of the workshop. We have also asked for a rain head to be installed in the Western down-pipe on South side of Bonanza.	A work request has been issued within Council. We await outcome.
6	Cleaning of roof and guttering of both leased buildings.	Council have been asked if a regular schedule of roof and gutter cleaning may be established to avoid us needing to request it.	We are waiting on response from Council regarding a regular schedule.

Equipment Sub Committee Report 4/2/25

From.. Charlie Rosa Convener

Don McDonald, John Parkinson, Allan Holliday, Jeff Dickens

1. New router motor purchased to get table router back to work as we waited for a decision whether the old motor was still under warranty. As it turned out the old motor was still under warranty and has been repaired and refitted. New motor held as spare in tool room.
2. New Ryobi One trim router purchased and added to our tool collection.
3. Newly purchased CNC machine has arrived in a million bits and is currently being assembled by Alan Holliday.
4. Usual minor maintenance issues dealt with as required.

TOOL WISH LIST. This list is in no particular order

1. Benchtop morticer\$500
2. Linisher Attachment for Grinder.....\$300
3. Drum Sander.....\$2000
4. Sawstop Table Saw.....\$8000

Charlie Rosa

GARDEN SUB-COMMITTEE REPORT

04 February 2025

Convener: Mike Love

Members: John Flint
David Merrick

The garden continues to grow well for the most part with capsicums, chillies and strawberries being among the more recent plantings.

It was thought the recent hot weather over the long weekend had impacted on the climbing beans; closer inspection revealed something had chewed on the base of the plants - assumed to be rats, which would explain recent damage to cucumbers!
Suggest we invest in some rat bate.

A tap has been installed in the garden area and is being monitored after some initial teething problems, otherwise proving most helpful.

A worm farm has been donated and is yet to be put into action.

As most would be aware much of what contributes to making the garden space has been found, donated or repurposed - some of the pots are now disintegrating. If a few of these were replaced with self watering pots, it would allow us to assess if they help relieve plant stress from lack of water over weekends.

An adjunct to the garden space is the production of wicking bed shells - three more have been built to a stage and delivered to Pine Street Community Garden in Cheltenham, with the balance of the cladding under construction.

ML.

BAYSIDE MEN'S SHED GROUP

CURRENT PROJECTS							
31st JANUARY 2025							
Project Number	Initiated	Job Description	Job Leader	Discussion	Status	Donation	Active
2024/36	09.09.24	Standard Lamp & jug	David W	Re fix top pf standard lamp & re weld handel to silver jug for Marian Woolf 0405552474 Lamp finished 23Sept \$100. Awaiting jug repair \$100 +			####
2024/37	23.09.24	Desk with ladder to top	David W & Pat C Mick D & Chriss	700mm high desk with top at 1610mm high & 600mm wide, develop steps at least 4 on column for access to top. Desk to have 2no drawers 100mm deep for Veeru Dhaliwal 0469392505	Donation	\$500.00	
2024/45	27.11.24	Create side board	David W & Charlie	Cut existing table along length & 400mm wide, cut drawers to suit new depth for Nola Katelis 04311598421. Delivered 28th November	Donation	\$600.00	
2024/46	28.11.24	T Markers	David W & Paul C	Develope prototype for Victoria Golf Club, initial sample turned to 80mm dia & 100mm dia for discussion with club & developing costing for 110 units Break up of detailed works defined with costings being prepared for club	Ongoing		####
2024/48	13.12.24	Adjust Leg to round table	David W	Adjust leg so round table stable for Iris 95895926 Vasey RSL Beaumaris	Collected		
2024/49	16.12.24	Creat edging with router	Charlie R	Edging to 3 sides of hardwood mantle for Renee Tsironis 0401081568 Edges routed and small holes filled Collected	Donation	\$200.00	
2024/50	16.12.24	3 No Wicking Beds	Mike L	For Pine Street Community Gardens at \$150 each to be donated	Completion Feb		####
2025/01	09.01.25	Drill 3 holes in steel	Gary K	For Peter Cummins 0400895149, delivered and collected 9thJan	Completed	\$30.00	
2025/02	09.01.25	Small soldering & welding	Alan & Gary k	For John Hoey 0419352287 small soldering to alarm & reweld handel	Donation	\$40.00	
2025/03	16.01.25	Sceenery of 8 columns	PaulC,Mick & David	Make up 8 no columns of stage sceenery for Beaumaris theatre Group bases completed, top having 3 spaces per 8 columns to be made			####
2025/04	20.01.25	Leg to antique table	David W	Remove & repair broken leg to small antique table & refix to central support & coats of french polish for Joan Baster 0431832676	To be collected 3rd Feb		####
2025/05	28.01.25	Timber swing for birds	David W	Make timber Budgerigar swings for katherine Michael Completed	Donation	\$25.00	
2025/06	30.01.25	Bar B Q Doors	Charlie R	A number of metal doors from a Bar B Q to be spray painted			####
					Donation to date	\$1,395.00	
GREAT START TO 2025 FOR THE FIRST MONTH WITH \$1,395 BEING DONATED THIS MONTH BIT OF WORK ASSOCIATED WITH PROJECT 2025/03 OF 8 STAGE COLUMNS FOR THE BEAUMARIS THEATRE GROUP WITH THE HELP OF A NUMBER OF MEMBERS AND SHOULD BE COMPLETED ON TIME NEXT WEEK							

SOCIAL SUB-COMMITTEE REPORT

4 February 2025

Convener: John McCarthy and David Hill

Members:

Major Events:

There has been one major activity since the last Committee meeting in December 2024 - the BMS 2024 Xmas Lunch! An excellent turnout of 73 people - great food, great company and convivial time was had. The raffle was a success with the crowd with funds raised for the Shed as a bonus!

Guest Speaker Program for 2025:

This year the planning is for us to have 9 or 10 speakers.

To date we have 5 booked with discussions progressing for the other 4-5.

Special Interest Groups:

The following groups are active -

- Art
- Gardening
- Brewing
- 3D printing
- Golf

The following groups seem have gone into hibernation -

- Snooker/Pool
- Cards (Five Hundred)
- Movies

A proposal to stimulate Art SIG through a special Guest Speaker is in development.

New SIGs –

- **CNC SIG:**
 - Visits made to the Dromana and the Mornington Sheds to get understanding on how they utilise their CNC machine. Good insights obtained.
 - Our CNC machine has been purchased, delivered and is being assembled at Shed.
- **Proposed Member Chauffeur Service / Shed Breakfast :**
 - Meeting being arranged for those that indicated support of this initiative.

Proposed Factory visit:

Jeff D has suggested we contact Jayco Caravans to enquire about a tour of their factory in Dandenong. Jeff was talking to member of another Shed who did the tour and thought it was great!